



Region V Officer **Handbook**

Updated 2/26/2024

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Region V Constitution

ARTICLE I. - NAME AND PURPOSE:

Section A. The name of this organization shall be Region V FFA Organization of the Michigan Association of the FFA. The name "Region V" may be officially used to designate this organization.

Section B. The purpose of this organization shall be to organize and conduct an annual Regional FFA Leadership Training Conference, Update Conference, Nomination of State Officer candidates from our region, and State Degree scoring. This organization will also promote leadership, cooperation, teamwork, service, character, personal development, and agricultural awareness through Agriscience Education.

Section C. This region accepts, in full, the provisions in the Constitution and By-Laws of the Michigan Association of FFA.

ARTICLE II. - MEMBERSHIP

Section A. Membership of this organization shall be made up of all the active FFA members of Region V in good standing.

Section B. Voting membership shall be restricted to six voting officers: President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, and/or their representatives from each chapter who are attending the Leadership Training Conference as officers.

ARTICLE III. - OFFICERS

Section A. The officers of this organization shall be the same as officially elected from FFA Chapters. Three additional officers may be selected as district vice presidents. Their qualifications shall be as follows:

1. Officers must be members of chapters in good standing with Region V.
2. Officers must have the Chapter FFA Degree or Outstanding Junior Award the year they serve in office.
3. Officers cannot be graduated seniors when elected; however, officers may serve if they are in an accelerated academic course. The definition

of an accelerated academic course will be a course that allows a student to graduate prior to the second semester of their 12 th grade year.

Section B. Officers will be nominated by the Nominating Committee. The Nominating Committee will consist of the Regional Officers, Regional Advisor, at least one State Officer, along with any other committee members the regional officer team deems pertinent, such as advisors, industry representatives and alumni members. The candidates for office will be selected by the committee from those applications received by the presiding officers on the evening of the regional interviews, using the official application approved by the Regional Officers No officer candidates will be accepted from the floor.

Section C. Officers shall be elected by secret ballot, at the regional camp, with a majority vote. The Reporter shall be in charge of the election and the reporting of election results.

Section D. Officers duties shall be those of a regional level which are generally considered as part of each officer's duties within local chapters.

Section E. The advisor of the President shall be the Regional Advisor for the year. All other Chapter advisors are expected to participate in Regional Camp activities.

Section F. The advisor of the Secretary shall assist in the details of the Conference registration. The collection of Conference fees shall be the responsibility of the Treasurer and his/her advisor. The Treasurer's books shall be reviewed by the Treasurer, his advisor, and each of the Chapter Treasurers, and presented to the membership for their approval. All expenses must be authorized by the presiding officers and Regional Advisor before payment.

Section G. Newly elected officers shall take office during the Conference period in which they are officially notified of their election.

Section H. In the case of elected officers being unable to serve, the Executive Committee shall appoint from the alternate officers who interviewed the previous year as a candidate, an individual to fill out the unexpired term; except in the case of the President being unable to serve, in which case the Vice-President shall take over the Presidency for the unexpired term. Should the Regional Advisor be unable to attend, the Advisor in succession shall fill the vacancy.

Section I. There shall be a restriction of two officers nominated from any one chapter.

ARTICLE IV. - MEETINGS

Section A. Region V shall meet at least twice each year, once during the Leadership Training Conference, and once for a Regional Update. The time of each succeeding conference shall be tentatively set by the new Regional Officers before the adjournment of their first meeting.

ARTICLE V. - EXECUTIVE COMMITTEE

Section A. The Executive Committee shall consist of the Regional Officers and their Advisors.

Section B. The Regional Officers and their Advisors shall be directly responsible for the initiation of work on each year's new conference program.

ARTICLE VI. - CONFERENCE FEES

Section A. Conference fees to cover the cost of Leadership Training Conference shall be determined and collected by the Executive Committee and the Treasurer's Advisor.

Section B. Money in the Regional account shall be used only for Regional purposes, including training at the State Leadership Conference for Regional Officers, FFA jackets/ties, or camp purposes.

ARTICLE VII. - PARLIAMENTARY AUTHORITY

Section A. When decisions of Parliamentary Procedure are to be clarified, Robert's Rules of Order shall be used as the final authority.

Section B. When questions of Parliamentary Procedure occur, the Advisor of the regional parliamentary procedure contest winner will appoint the parliamentarian.

ARTICLE VIII. - QUORUM

Section A. A quorum shall consist of a majority of the voting members in attendance each Leadership Training Conference business meeting.

ARTICLE IX. – AMENDMENTS

Section A. A 2/3 (two-thirds) majority of the voting membership is necessary to amend this constitution.

Section B. All proposed amendments must be sent to chapters 30 days before the first day of the Leadership Training Conference.

ARTICLE X. - MEMBERSHIP AWARDS

Section A. Regional FFA Awards will be granted to any FFA member who was recognized by the State FFA Association as an Outstanding Junior Award winner at the previous State Convention. These awards will be presented to the chapter at the Regional Camp, to be distributed to the award winners.

Section B. A Star Regional Award in Production and a Star Regional Award in Agribusiness or other Awards will be selected from the Regional Award applications.

The Executive Committee will create a committee who will interview Star candidates and choose winners on the basis of applications and interviews.

Section C. Individuals or groups who have supported or otherwise rendered outstanding service to Region V are eligible for the Distinguished Service Award. A majority vote by the Executive Committee is required to receive this award.

Region V Bylaws

ARTICLE I. - ELECTION OF OFFICERS:

1. All nominees must be interviewed by the nominating committee.
2. All nominees should be present during the entire conference.
3. The officer nominating committee should place a minimum of two candidates for each office on the ballot if possible.
4. A member may be elected and serve in any position of Regional Office for a maximum of one term.
5. Nominated officers must present up to a two-minute speech to voting delegates at the Leadership Conference during elections.
6. Voting will be done by voting for each office separately and allowing each candidate to be re-nominated from the floor if he/ she loses in his/her original nominated office. Candidates may not be re-nominated more than once for a ceremonial officer position. They may then run for the District Vice President position in their home district if not elected.
7. There can be no more than two candidates from a chapter elected.
8. The regional officer team shall be slated by a combination of points from their individual interview (50 points), their group interview (50 points) and their test (25 points). The highest points totals shall be slated at president, and in descending order, to the other offices available.
9. The District Vice President Positions are not required to come from the District they represent. If possible, these positions should be filled by their home district, but if 2 candidates are not available from the home district, the next highest points getters shall be slated to fill these positions.

ARTICLE II. - AMENDING THE BY-LAWS

1. These By-Laws may be amended by a 2/3 vote of the Leadership Training Conference voting membership, provided the amendment may not be made and voted on at the same session.

Officer Interview Process

- **Before March 11**
 - Candidates should review the Officer Handbook
 - Candidates should complete the Officer Application

- **March 13 - Regional Officer Interviews**
 - Candidates should come in proper Official Dress
 - Candidates should bring their signed Code of Ethics
 - Candidates will participate in a three-part interview:
 - A written FFA knowledge test with questions from the current FFA manual and handbook about current agricultural issues.
 - A group interview
 - An individual interview
 - After interviews, the ceremonial office slate will be shared with all candidates

- **Before April 26**
 - Candidates should prepare a speech (less than 2 minutes) to give at Region V Camp.
 - Candidates will be given a poster board and should decorate it and create a visual that helps members get to know them.
 - The display should be attractive and not have TOO much information, yet be complete enough to give an idea of “what you're all about.” The theme of Region V Camp is “Say Aloha to Your Future.”
 - Some ideas to consider:
 - What information will you include?
 - How will you design it?
 - What would make you want to stop and look at a similar display?
 - Items to note:
 - You must use the tri-fold display that is provided. You may not purchase a larger board. Work with the space you have.
 - Evidence of effort matters. It is okay to get help from a friend.

- **April 26 - Regional Officer Camp**

- Candidates will set up their poster boards
- Candidates will give their speeches at Region V Camp and participate in elections
- Newly elected officers will participate in closing ceremonies
- Newly elected officers will participate in a brief meeting after the conclusion of camp.

Code of Ethics

As a Region V FFA Officer, I will:

1. Be dedicated to the total program of Agricultural Education and the FFA.
2. Become knowledgeable of Agricultural Education and the FFA.
3. Work untiringly through preparation and practice to develop myself into an effective public speaker and project a desirable image of the FFA.
4. Regularly and on time write all letters, thank you notes, reports and other correspondences, which are necessary and desirable.
5. Work constantly to improve my ability to carry on meaningful and enjoyable conversations with individuals of all ages and walks of life.
6. Accept and search out constructive criticism and evaluation of my total performance.
7. Evaluate constantly my personality and attitudes making every effort to improve myself.
8. Maintain and protect my health.
9. Follow the **Officer Code of Ethics**:
 - a. To forego all alcohol and tobacco while involved in FFA activities.
 - b. To treat all FFA members equally by not favoring anyone.
 - c. To behave in a manner which conveys and commands respect without any air of superiority.
 - d. To maintain dignity while being personable, concerned and interested in all people.
 - e. To avoid places or activities which would in any way raise questions as to my moral character or conduct.
 - f. To use wholesome language in all speeches and informal conversations.
 - g. To maintain proper dress and good grooming for all occasions.
 - h. To avoid participation in and actively discourage any conversations which downgrade fellow FFA members, officers and adults.
10. Serve as a member of a team, always maintaining a cooperative attitude.
11. Be willing to take and follow instructions as directed by those responsible for me.

I have read, studied and understood the above points. I will carry out my responsibilities in accordance with these statements. Failure to carry out my responsibilities in accordance with the above statements will result in removal from my office by the Regional Officers and the Regional FFA Advisor.

Date:

Signature:

Chapter Advisor's Signature:

Parent/Guardian Signature:

Application

Please complete the following application:

<https://forms.gle/pdsQerBDQFYJ9UFDA>

The 2024 Application consists of the following questions and prompts:

- First and Last Name
- Chapter
- Email
- Phone
- What is your current grade?
- What is your SAE project? How has it impacted your growth as an FFA member?
- What do you hope to learn and contribute during your year as a regional officer?
- What FFA events have you taken part in?
- What other activities do you participate in? How do you plan on balancing your time?
- What FFA activity do you find most rewarding?
- Tell us about your role model. Why do you look up to this person?
- Is there anything else you would like the committee to know before your interview?
- Short Biography
- Headshot Picture

Potential Interview Questions

1. Tell us a little bit about yourself.
2. What is your favorite line from the FFA Creed?
3. Tell us a little about your SAE.
4. Name a time you struggled and how you overcame it.
5. What is your main goal for yourself and why is this important to you?
6. What is your favorite FFA event? Why?
7. If you could pick a position on the officer team, which would it be?
8. What's your greatest weakness?
9. What's your greatest strength?
10. Who inspired you to run for office?
11. Who is your role model?
12. Why did you join FFA?
13. What qualities do you possess that would make you a good choice for a regional officer?
14. What qualities should a leader have?
15. What do you hope to gain through being a regional officer?
16. What are the goals you have as a regional officer?
17. Do you have any questions for us?

Potential FFA Quiz Questions

1. In what year was the Smith-Hughes Act that made vocational agriculture for school passed?
 - o **1917**
2. What are the official colors of the FFA?
 - o **Corn Gold and National Blue**
3. Who was the first National FFA president?
 - o **Leslie Applegate**
4. How many symbols are found in the FFA emblem?
 - o **5**
5. When was the FFA started?
 - o **1928**
6. What does one tap of the gavel mean?
 - o **Adjournment, Announcement of a vote, Sit**
7. Who wrote the FFA Creed?
 - o **E.M. Tiffany**
8. In what year was the present official dress adopted?
 - o **1976**
9. What do three taps of the gavel indicate?
 - o **Stand**
10. What is the official name of the FFA magazine?
 - o **FFA New Horizons**
11. What was the first state to have FFA?
 - o **Virginia**
12. How many medals may be worn on the FFA jacket?
 - o **3**
13. What are the three awards that may be worn on the FFA jacket?
 - o **Highest degree, highest office, highest honor**
14. Who is stationed by the ear of corn?
 - o **Secretary**
15. What is the FFA motto?
 - o **Learning to Do, doing to learn, earning to live, living to serve.**
16. At what convention was the creed adopted?
 - o **3rd National Convention**
17. Who was the first female national FFA president?
 - o **Janice Eberly, California**

18. What is the FFA salute?
 - **Pledge of Allegiance**
19. When did the NFA and FFA merge?
 - **1965**
20. When were girls allowed into the FFA?
 - **1969**
21. In what city and state was the 1st national convention held?
 - **Kansas City, Missouri**
22. What metal is the chapter degree pin?
 - **Silver**
23. What symbol is the treasurer stationed by?
 - **Bust (emblem) of Washington**
24. Who is considered the Father of the FFA?
 - **Henry C. Groseclose**
25. What metal is the Greenhand pin?
 - **Bronze**
26. In what year did National FFA Week begin?
 - **1948**
27. What metal is the State FFA degree pin?
 - **Gold**
28. What is the maximum age of active membership?
 - **23**
29. In what year was the FFA magazine started?
 - **1952**
30. What are the five degrees of active membership?
 - **Discovery, Greenhand, Chapter, State and American**
31. What symbol is the reporter stationed by?
 - **American Flag**
32. Name the Four levels of the FFA.
 - **Chapter, Region, State, and National**
33. Who wears an FFA jacket with only the emblem on the back?
 - **National Officers**
34. What is the name of the association for former members and supporters of the FFA?
 - **FFA Alumni and Supporters**
35. During what week is National FFA Week celebrated each year?
 - **Week of George Washington's Birthday/ Presidents Day**
36. List the four types of FFA memberships.
 - **Active, Alumni, Collegiate, Honorary**

37. The main goal of the National FFA is to make a positive difference in the lives of students by developing their potential for:
- **Premier Leadership, Personal Growth, and Career Success**
38. What is the symbol for the American FFA Degree?
- **Golden Key**
39. In an official FFA meeting, where is the sentinel located?
- **By the door**
40. How many first-place proficiency entries can a member submit to the national level?
- **1**
41. In what year was the National FFA band established?
- **1947**
42. In what city and state is the National FFA headquarters located? **Indianapolis, Indiana**
43. In what year was the FFA code of ethics adopted?
- **1952**
44. What did NFA represent?
- **New Farmers of America/ the “FFA” for African American farmboys**
45. What parliamentary authority does the FFA use?
- **Robert's Rules of Order/ Robert's Rules of Order Newly Revised**
46. What are the four categories for an SAE?
- **Entrepreneurship, Placement, Research/Experimentation, Exploratory**
47. What does the code of ethics represent?
- **FFA viewpoint of proper behavior**
48. What is the FFA Foundation?
- **The fundraising arm of the FFA.**
49. In what year was the National FFA Chorus established?
- **1948**
50. In an FFA meeting, who is stationed by the owl?
- **Advisor**
51. In what year did the National FFA alumni start?
- **1971**
52. In an official FFA meeting, who is stationed by the plow?
- **Vice President**
53. What degree pins may be worn above the name of the FFA jacket?
- **State or American**
54. What three cities have hosted the National FFA convention?

- **Kansas City, MO; Louisville, KY; and Indianapolis, IN**
55. What is the meaning of the initials CDE?
- **Career development events**
56. What is the meaning of the initials, SAE?
- **Supervised Agricultural Experience**
57. In an official FFA meeting, what symbol is the president stationed by?
- **Rising Sun**
58. Who was the last U.S. president to speak at a National FFA convention?
- **Donald Trump**
59. Which two states were the last to charter the FFA?
- **Alaska and Virgin Islands**
60. List the four regions of the National FFA Organization.
- **Central, Eastern, Southern, Western**
61. When was the Future Farmers of America changed to the National FFA Organization?
- **1988**
62. Who designed the FFA jacket?
- **Dr. Gus Litner**
63. When did the Michigan FFA Foundation begin?
- **1984**
64. How many regions does Michigan have?
- **VI (6)**
65. How many districts does Region V have?
- **III (3)**
66. What are the district I chapters?
- **Cedar Springs, Chippewa Hills, Fremont, Montcalm CC, Newaygo CTC, Mecosta Osceola CTC**
67. What are the district II chapters?
- **Careerline TC, Coopersville, Montague, Muskegon CTC, Ravenna, West Shore TC**
68. What are the district chapters?
- **Belding, Caledonia, Ionia/ Heartland TC, Kent CTC, Lowell, Saranac**
69. What are the first two words of every paragraph in The Creed?
- **I believe**
70. What does NFA stand for?
- **New Farmers of America**
71. Who was the first African American National FFA president?

- **Corey Flourney**
72. Who is the Michigan FFA Advisor?
- **Mark Forbush**
73. Who are the current state officers from Region V?
- Secretary - **Lilly Nyland**
 - Sentinel- **Lauren Gorsuch**
 - Region V State Vice President - **Madalyn Simpson**
74. How is the regional advisor chosen?
- **They are the president's advisors.**
75. Name 2 current regional officers.
- President - **Molly Rolfe**
 - Vice President - **Emma Henry**
 - Secretary - **Hannah Osterink**
 - Treasurer - **Anna Woller**
 - Reporter - **Larkin Scharenbroch**
 - Sentinel - **Madaline Morgensen**
 - District I Vice President - **Oliva Marfiro**
 - District II Vice President - **Westly VerMeer**
 - District III Vice President - **McKenna Bussell**
76. What is the Region V theme for the 2024 Region V Camp?
- **Say Aloha To Your Future**

2024-2025 Calendar of Events

- Regional Officer Interviews - March 13, 2024
 - Coopersville High School, 4:00 PM-7:00 PM
- Regional Officer Camp - April 26, 2024
 - The Shack, 8:00 AM-5:00 PM
- SLCRO - July 31-August 1, 2024
 - Okemos Conference Center
- Monthly Officer Meetings - TBD
- Regional Discussion Meet - TBD
- Regional Update - TBD
- Regional Leadership Contests - TBD
- Regional Officer Camp - TBD